

For use by Principal Authority

Application no.	Address	Date
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The following approval processes must be completed if they apply to this project, before a building permit can be issued. This listing is provided for convenience purposes only and does not necessarily describe every approval which may be necessary. For more detailed information about the application of these laws to any project, please contact the listed agency, or refer to the actual text of the legislation. For assistance in completing this form, please contact your municipal building department.

Completing this form accurately and providing necessary documents will expedite the issuance of your building permit.



Please check [✓] the items that apply, and attach approval documents where applicable.

LOCAL MUNICIPALITY	▼ FORM OF APPROVAL REQUIRED	DOCUMENTS RECEIVED ▼
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Planning & Zoning

- | | |
|---|---|
| <input type="checkbox"/> MINOR VARIANCE <i>Planning Act s. 45</i>
Where application doesn't comply with all zoning provisions | Final & binding decision by Committee of Adjustment
Contact: Local Planning Department <div style="text-align: right;">_____</div> |
| <input type="checkbox"/> ZONING BY-LAW AMENDMENT <i>Planning Act s. 34</i>
Where development requires amended zoning by-law | Zoning by-law final & binding
Contact: Local Planning Department <div style="text-align: right;">_____</div> |
| <input type="checkbox"/> DIVISION OF LAND <i>Ref. Planning Act Part VI</i>
Where land division required for zoning compliance | Registration of Plan or Deed
Contact: Local Planning Department <div style="text-align: right;">_____</div> |
| <input type="checkbox"/> PROVINCIAL ZONING ORDERS <i>Planning Act s. 47</i>
For areas covered by Minister's zoning orders | Approval of the Minister
Contact: MMAH Services Office in your region <div style="text-align: right;">_____</div> |
| <input type="checkbox"/> SITE PLAN APPROVAL <i>Planning Act s. 41</i>
For development in site plan control areas | Approval of site plans by municipality
Contact: Local Planning Department <div style="text-align: right;">_____</div> |
| <input type="checkbox"/> <i>Planning & Development Act</i>
Where Provincial planning control has been applied | Approval of the Minister
Contact: MMAH Services Office in your region <div style="text-align: right;">_____</div> |

Heritage

- | | |
|---|---|
| HERITAGE PERMITS
<input type="checkbox"/> <i>Ontario Heritage Act s. 33, 34</i>
Where property is designated under the <i>Heritage Act</i> | Consent of Council to alter or demolish
Contact: Local Heritage Committee or Clerk of Municipality <div style="text-align: right;">_____</div> |
| <input type="checkbox"/> <i>Ontario Heritage Act s. 42</i>
Where land is in a heritage conservation district | Heritage permit issued by Council
Contact: Local Heritage Committee or Clerk of Municipality <div style="text-align: right;">_____</div> |

Fortifications

- | | |
|--|--|
| <input type="checkbox"/> BUILDING FORTIFICATIONS
Where building is fortified against entry | Compliance with the local fortification by-law, if any
Contact: Local by-law enforcement office <div style="text-align: right;">_____</div> |
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CONSERVATION AUTHORITY	▼ FORM OF APPROVAL REQUIRED	DOCUMENTS RECEIVED ▼
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Conservation

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| <input type="checkbox"/> AUTHORITY PERMIT <i>Conservation Authorities Act s. 28</i>
Where construction is in a fill regulated area or floodplain, or may interfere with a watercourse | Construction & fill permit
Contact: Local Conservation Authority Office <div style="text-align: right;">_____</div> |
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PROVINCIAL APPLICABLE LAWS	▼ FORM OF APPROVAL REQUIRED	DOCUMENTS RECEIVED ▼
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Agriculture & Food

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| <input type="checkbox"/> <i>Nutrient Management Act 2002 s. 11</i>
Farm buildings housing animals or animal manure | <u>Ministry of Agriculture & Food</u>
Ministry approval of nutrient management strategy
Contact: John Johnson, P.Eng. 519-873-4096 <div style="text-align: right;">_____</div> |
| <input type="checkbox"/> <i>Milk Act s. 14</i>
Where building used as a milk processing plant | Permit issued by the Director, MAF
Contact: Food Inspection Branch 1-888-466-2372 <div style="text-align: right;">_____</div> |

Charitable Institutions

- | | |
|---|--|
| <input type="checkbox"/> <i>Charitable Institutions Act s. 5</i>
Where building is used for a charitable institution | <u>Ministry of Health & Long Term Care</u>
Minister's approval of construction
Contact: Long-Term Care Planning 1-877-767-8889 <div style="text-align: right;">_____</div> |
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Child Care Centres

Ministry of Children & Youth Services

- Day Nurseries Act s. 5*
Where building is used for a daycare

Ministry plan approval
Contact: Regional Office in your area _____

Education

Ministry of Education

- DEMOLITION OF SCHOOLS *Education Act s. 194*
Where a school is proposed to be demolished

Minister's approval of demolition
Contact: Steve Mitchell, Architect 416-325-2015 _____

Environment

Ministry of the Environment

- Environmental Assessment Act s. 5*
Major industrial or commercial enterprises & Government projects

Minister's approval of Terms of reference & EA
Contact: MOE Assessment & Approvals 1-800-461-6290 _____

- MOE CERTIFICATE OF APPROVAL
Environmental Protection Act s. 9
Where building may discharge contaminants

Certificate of Approval issued by MOE
Contact: MOE Assessment & Approvals 1-800-461-6290 _____

- BROWNFIELD REDEVELOPMENT
Environmental Protection Act s. 168
Where industrial or commercial property changed to residential or parkland use

Record of Site Condition filed with MOE
Conformance with Certificate of Property Use
Contact: MOE Sudbury District (705) 564-3237 or 1-800-890-8516 _____

- FORMER LANDFILLS
Environmental Protection Act s. 46
Where building on former waste disposal site

Minister's approval to use the land
Contact: MOE Sudbury District (705) 564-3237 or 1-800-890-8516 _____

Funeral Homes

Ministry of Consumer & Business Services

- Funeral Directors and Establishments Act s. 9*
Where building houses funeral establishment

Notify Registrar, MCBS
Contact: Board of Funeral Services 1-800-387-4458 _____

Highways

Ministry of Transportation

- MTO PERMIT *Public Transportation Act s. 34/38*
Where construction is adjacent to a highway, or is within 800m of highway & will generate major traffic

Building & Land Use permit issued by MTO
Contact: Local or Regional Office of MTO _____

Hospitals

Ministry of Health & Long Term Care

- Public Hospitals Act s. 4*
Hospital buildings
- Private Hospitals Act s. 22*
Where house used as a private hospital

Minister's approval of construction
Contact: Ministry of Health Capital Planning 416-327-8725 _____

Minister's approval of alteration or renovation
Contact: Ministry of Health Capital Planning 416-327-8725 _____

Senior Citizens

Ministry of Health & Long Term Care

- NURSING HOME LICENSING
Nursing Homes Act s. 4, 5
Construction, alteration or conversion of building to nursing home

License issued by Director, MOH
Contact: MOH & Long Term Care Regional Office in your area _____

- RETIREMENT HOMES
Homes for the Aged & Rest Homes Act s. 14
Elderly Persons Centres Act s. 6
Where building used as a home for the aged

Minister's approval of construction
Contact: Planning & Renewal Branch 1-877-767-8889 _____

DECLARATION BY APPLICANT

PLEASE CHECK THE APPROPRIATE LINE

- 1. None of the items listed apply to this project.
- 2. All applicable law approvals have been completed, and approval documents are attached to this application.
- 3. The proposed construction or demolition requires one or more applicable law approvals which have not yet been completed.

I have authority to act on behalf of the corporation or partnership with respect to this application (if applicable)

Name: _____

Signature: _____

Date: _____